

**RTOW Spring 2016 Business meeting
March 5th, Milwaukee, WI**

Meeting called to order at 12:22 p.m.

Board member reports:

1. **Secretary:** 149 active members
 1. 109 professionals, 40 students.
 2. Professionals identify as follows:
 1. Radiation Therapists: 76
 2. Directors: 4
 3. Dosimetrists: 9
 4. Educators: 5
 5. Retired: 1
 6. Other or not specified: 14
2. **Treasurer**

Sept 2015-Feb 2016

Beginning Bank Balance (September 30, 2015)

\$15,773.84

Expenditures

Board Reimbursements	\$329.98
Website Expenses (Domain Name renewal)	\$118.40
Office Expense/Insurance Bonding	\$100
Scholarship Award	\$1000
Overpayment reimbursement	\$13
Honorariums	\$600
Madison Meeting	\$2120
Total	<u>\$4,281.38</u>

Income

Meeting Registration	\$3567.28
Membership Dues	\$1910.74
Vendor fee/donations	\$1600
Total	<u>\$7,078.02</u>

Bank Balance as of February 29, 2015

\$18,570.48

3. Reports:
 1. Area representatives:

Southeast Region: Columbia St. Mary's: They recently participated in the Bowl for the Cure event on 2/26. Wheaton Franciscan Healthcare facilities recently joined Ascension Health as of March 1st. With Wheaton joining CSM and Ministry Health Care, Ascension Wisconsin is now the second largest healthcare system in Wisconsin. UW Cancer Center at ProHealth Care: Radiation oncology, along with other cancer service lines moved from Waukesha Memorial Hospital to the UW Cancer Center at ProHealth Care located in Pewaukee. This happened this past August in 2015. Froedtert Hospital: They have a new Elekta machine on site- the Versa HD and our Elekta MR Linac will be onsite in June of this year. We recently just became a UWL Dosimetry Intern site. Our first intern, Alecia Eliason, will be on site next January. Community Memorial Hospital: New Siemens CT scanner was installed this year. They recently hired a new 1.0 dosimetrist, Greg Kohlhapp. St Lukes: Recently hired a new employee, Kelly Holloway. She graduated from the La Crosse program and was working in Illinois. Their new HDR suite opening mid-April and will be installing a new CyberKnife this year. St Luke's will also have 2, if not 3, therapist job openings coming soon.

Southwest Region: Gundersen Health System: Currently commissioning a new TrueBeam and plan to go-live in early April. With transitioning to a three machine department, they are also in the process of hiring both 0.8FTE and 0.6FTE radiation therapists. St. Clare Hospital in Baraboo: Moving from Mosaiq to Aria and plan on going live in May. Clinic has been approved to upgrade to a True Beam and are currently in the planning stages. UW Health and Clinics: Upgrading their 2100 EX and Trilogy linear accelerators to TrueBeam machines. Radiation Therapy Services Supervisor, Kris Saeger, is retiring this coming April. Turville Bay: currently searching for a new Radiation Oncologist and dosimetrist to cover St. Mary's Janesville Hospital, which is scheduled to open early August?

Northwest Region: Joan Priem, named director of both Ministry Saint Joseph's and Saint Michaels hospital. Nikki Toldness, supervisor of Radiation Oncology of DTC. New radiation oncology center opening in Ashland, this summer through Essentia Healthcare out of Duluth. Look on [indeed.com](https://www.indeed.com) for job openings. There will be a new center opening in Marshfield this summer under direction of Denise Eiberg and Conrad Mitzel. Aspirus Cancer Center hosting its 12th Annual Spring Forum, "Emerging Concepts in Cancer Care" on April 16th, 8CE points will be offered; registration fee is \$25. Visit their website for details and registration.

Northeast Region: Vince Lombardi/St. Joseph's - West Bend: Froedtert Hospital has applied with the UW LaCrosse to be a dosimetry program clinical internship site. They are looking for one student for the internship, and all applications need to go through the UW LaCrosse Dosimetry Program. They are also getting a new MR Linac and may have some openings for Radiation Therapists May through August, as they gear up. St. Vincent – Green Bay: We will be hiring for a PRN Radiation Therapist within approximately 2 weeks. Check the St. Vincent website in that timeframe to apply.

UW-La Crosse updates:

UW-L Radiation Therapy Program report, Melissa Weege:

We had 100% job placement for the class of 2015 by November. Also the class of 2015 had 100% pass rate on the ARRT exam and ranked in the 89th percentile. Amanda Carpenter finished her Master's Degree in Education from UW-Stout in December. Amy Heath published her first textbook, for RTT board review last fall. Senior student, Vanessa Wentworth was selected as the WI student representative to the ASRT Student Leadership Development Program this June in Las Vegas, NV. First year student, Christina Nitecke will have an article published this spring in the Radiation Therapist journal on Radiation Therapy in Germany. The first year students have been assigned to their internship sites. The class of 2018 was recently accepted. 19 students were admitted out of the 31 who applied. The accepted class has an average GPA of 3.59. A huge thank you to all of the sites who have allowed students to complete observation hours and filled out the evaluation forms. That information is so very valuable to us.

UW- L student report:

UW-L Class of 2016 report, Vanessa Wentworth:

Internship has been going great for all of the students in clinic and with our classes! We are all enjoying learning about the profession of radiation therapy, and being able to be hands on with the treatment machines, as well as talking with our patients each day. Some specific technology and treatment techniques we are learning include CT on rails, respiratory management, SBRT treatments, and all sorts of unique treatment set-ups! We also have rotations in CT simulation to gain skills with the different types of immobilization devices and how to properly position patients for treatment. Some of our coursework includes learning about the different types of cancer and their standard treatment, physics and dosimetry calculations, as well as quality management. We are working on our spring research papers, and in the next couple of weeks will start our quality improvement projects at each of our internship sites. In the next couple of months, we will be planning our externships to visit other radiation oncology departments to further advance our skills and to see the differences in work flow and treatment techniques.

UW-L RT Club and Class of 2017 report:

We are very excited to know where will be completing our internships next year. We also excited to welcome the next class into our program. We will be visiting the Hope Lodge in Minnesota as a class. We have also set up a day for the RT club to visit as well. We will also be participating in Relay for Life on April 29 on campus. We have a team for both our class and the club. We hope to raise a lot of money for the American Cancer Association. We will be hosting a dinner to raise money for Kimberly Graham Scholarship again this year. We are planning on hosting some fundraisers in attempt to raise money so that a lot of our class will be able to attend ASTRO next semester in Boston.

Old Business

1. by-laws, vote on changes
 1. Article 2. Mission: Add verbage on advanced degree scholarship, passed
 2. Article 5A Elections/Article 4&7: Change in president to two-year term, passed
 3. Article 6 b: Duties of officers and executive board: change president to two-year term, passed
 4. Article 6 C: Duties President Elect: Appoint a by-law administrator, passed
 5. Section 1: mission and vision: Add verbage about financial support for advanced degree scholarship, passed
 6. Section 2: Benefits of membership: delete verbage about sending initial and renewal applications for membership first to treasurer and then on to secretary, passed
2. Revised by-laws will be posted on website
3. Developing online course work: board is currently working on this and will give updates as soon as they are available. If anyone has any interest in helping to develop this program whether by coming up with education topics or assisting with the technological aspects, please contact Sarah Seefeld.

New business

1. Melissa Weege is stepping down from her position as webmaster. Appointment of new webmasters: Heather Wittnebel and Jeana Gutsmiel
2. Elections
 - a. Secretary- no interest, Kailee Borchert to remain secretary for a third term
 - b. Northeast representative- Jaimee Sullivan will continue in current position
 - c. Southeast representative- nominee Brianne Loritz; elected
3. RTOW appointed support positions:
 - RTOW business administrator: will coordinate CE processes for all RTOW meetings, Dani Schoner and Sarah Seefeld have been jointly appointed to this position
 - By-laws administrator: will assist president elect with oversight of by-law changes and updates: Kimberly Steen has been appointed to this position.
4. RTOW advance learning scholarship winner: Heather Wittnebel

Other business:

Froedert will host the RTOW meeting in the fall of 2017

Motion to adjourn and motion second at 12:56pm