

RTOW Business Meeting  
Saturday November 7<sup>th</sup>, 2015

Called to order at 12:23

1. By-law changes:  
By-law Chair to be included in duties of President Elect- motion passed by a show of hands
2. Open board positions: Northwest area representative: Kimberly Steen nominated, Kimberly accepted nomination, approved by membership  
Southwest area representative: Neenah Netzel nominated, Ninah accepted nomination, approved by membership  
President elect: Stephen Feirn nominated, Stephen accepted nomination, approved by membership
3. Board reports:
  - a. Treasurer: see next page
  - b. Secretary: 215 total members,148 professional members,67 radiation therapy students (includes class of 2015)
  - c. Northwest representative: Immediate opening for Lead Therapist/Supervisor at Fairview Southdale RT Center in Edina, MN. Contact [careers@mropa.com](mailto:careers@mropa.com) for information and applications.

RTOW hosted a volleyball tournament to raise funds for the Kim Graham Scholarship fund at UW-La Crosse. It was held in Eau Claire in May 2015 and had 66 players show up! RTOW provided the funds for gym rental and the admission fees covered the t-shirt costs while the remaining admission fee, t-shirt sales and donations all went towards the scholarship fund. \$1070 was raised for the fund and we were also able to raise awareness for childhood cancer while getting the RTOW name out there.

- d. Northeast representative: Aurora Green Bay has a Prn position open that could average around 40 hrs per week
- e. Southwest representative: Gunderson Health: In the process of installing a Truebeam and recently switched from Mosaiq to ARIA, Also currently looking for a PRN RTT  
Turville Bay Radiation Oncology Center, Madison: Added tomotherapy this year, adding more options to their treatment portfolio, hoping to have additional RT position open sometime in the beginning of next year

UW-Madison: In the process of replacing a 2100EX and a Trilogy for 2 new Truebeams. Installed a new CT/Sim from Siemens, as well as a portable CT scanner, The BodyTom, which they use in their brachytherapy suites. The department remodeling that has been phased over the past 8 years should be complete by the end of the month. They have added a per diem position and happily hired Jessica Nordquist

St. Clare in Baraboo: Awaiting approval to install a Truebeam and switch from Mosaiq to ARIA in 2016. Very busy with 26-27 patients on their single linac. Proud to share their patient satisfaction scores have now gone 10 months with 100% rating for the question "likelihood to recommend". Department has been focusing on safety: Implemented a universal protocol timeout that occurs on the first sim day engaging the patient, staff, and physician. Every day it is documented that the patient verified their name, birthday, and the area they should treating with staff members. Implemented a "no talk zone" where the therapist at the control is not bothered by any staff while treating the patient. Also have a fall prevention policy in place for any patient that could be a

potential fall risk. An alert is set in the EMR so that all staff in the department are aware the patient is on this fall risk protocol. Support groups they currently offer at St. Clare include: Bosom buddies, Gilda's club, Susan G. Komen events and education and Look Good Feel better program; these groups come to the hospital so that patients don't have to travel far to attend them

- f. Southeast representative: Pro Health/UW/Aurora Pewaukee: The only new development is the affiliation with the UW Cancer Center and Aurora Healthcare for cancer service at the new Pewaukee campus. Its official name is UW Cancer Center at ProHealth. We no longer have Radiation Oncology services at Waukesha Memorial Hospital they have all gone to the new cancer center.

Columbia-St. Mary's:

CSM will be renaming our Cancer Centers to the Van Dyke Cancer Centers this fall.

CSM recently received recognition for the Becker's 100 award. This means our cancer center was ranked as one of the top 100 hospitals with great oncology programs. This means we have lead the way for clinical outcomes, multidisciplinary care teams, clinical expertise, and oncology research.

CSM recently received an upgrade to the Optical Surface Monitoring System and has gone live with that on October 20<sup>th</sup> and 21<sup>st</sup>.

Participated in the Susan G Komen Race for the Cure for the 6<sup>th</sup> year in a row, Oral Cancer Walk, Light the Night Walk for Lymphoma

CSM recently received a 3 year accreditation with the ACR

CSM recently received the Commission on Cancer Gold commendation

CSM now offers 3D mammography as our standard of care for all breast patients in all of our clinics and hospitals.

Froedtert Hospital: New MRI/Linac installation of machine will occur in January. One of 7 sites across the world to have this machine- Froedtert and MD Anderson being the only two in the US. The machine will only be used for research purposes for the next couple years until FDA approval occurs.

Installation of their new Elekta Versa HD machine will happen around January as well.

Community Memorial Hospital: New CT Siemens scanner is currently being installed, will be completed in the coming months.

#### 4. UW-L RTT program:

Class of 2015 of 19 graduated in July. 17 of them have jobs. They had 100% pass rate on the ARRT exam.

Currently 19 students are at internship and 19 first year students are on campus.

Class of 2016 members, Chelsea Hagen and Andrea Diehl had their article on distraction in the workplace published in the fall 2015 Radiation Therapist journal.

Class of 2016 member, Summer Evrard was selected and attended the ASRT Student Leadership Development Program in Albuquerque in June this year.

Class of 2016 members, Dana Peterson and Chelsea Hagen attended the 2015 ASRT meeting in San Antonio in October.

Melissa Weege, Amanda Carpenter, and Amy Heath presented at the ASRT conference in San Antonio.

The interim report to the JRCERT was approved and the accreditation term of 8 years was maintained. Our next accreditation review will be in 2017.

Melissa is serving on the ARRT Practice Analysis and CQR Committee. If anyone has questions about the upcoming certification maintenance changes for those who graduated after 2011, please feel free to contact her.

Amy Heath just had her first book published by Springer publishing. It is a Radiation Therapy Board review.

Continue to have a high demand for RT with ~200 pre\_RT students and applications are due in December.

We are struggling a bit to find sites for students to complete their clinical observation hours prior to application to the program. Please let us know if your site will allow for them to complete hours and what the process is to do so. Thank you the valuable information you provide in the evaluations you complete on these students.

An affiliation with Agnesian Healthcare in Fond du Lac has been established for students to rotate to in the final summer as an externship.

5. UW-L RT club: There is a great deal of interest by pre-radiation therapy students; RT club is working on helping students network and get to know each other
6. New business:
  - a. Idea presented: Suggestion to extend president's term to 2 years; will be discussed further by board
  - b. development of a meeting planning committee to help/support groups that would like to plan/host RTOW meetings
  - c. online learning for members being developed
    - i. ASRT does give the opportunity to enrich subordinates/affiliates with money to help develop and add value to their organizations and the profession.

Take advantage of leadership opportunities through ASRT to advance our profession  
If we don't step up and speak for our field, someone else will make our vital decisions

Vendor: Brewer Company: has lifting step stool to safely help patients on and off the table- reminder to take a look at processes that we use to avoid hurting patients and ourselves

Handoff from Jared, president to Pam, president elect

Motion to adjourn at 12:58, motion carried

2015 Treasurer's Report (Fall Meeting)

March 2015-Sept 2015

**Beginning Bank Balance (March 31, 2015)**

**\$18,599.35**

**Expenditures**

Board Reimbursements	\$640.14
Website Expenses	\$1110.24
Office Expense/Government Fees	\$118.49
Student Award	\$1016
Student paper Competition	\$325
Donations (Kim Graham)	\$510
Honorariums	\$1200
Olympia Resort Meeting	\$3658.18
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Total	\$8578.05

**Income**

Meeting Registration/Late Membership	\$2442.54
Vendor fee/donations	\$3200
Donations (Kim Graham)	\$110
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Total	\$5752.54

**Bank Balance as of September 30, 2015**

**\$15,773.84**